

**Engineer's Office and Highway Department**  
 200 Kensington Road NE, Carrollton, Ohio 44615  
 (330) 627-4110 Fax: (330) 627-3661  
 Garage: (330) 627-2345

**Tax Map Department**  
 119 Public Square, Carrollton, Ohio 44615  
 (330) 627-7010 Fax: (330) 627-7496



David A. Miskimen, P.E., P.S.

## *Driveway Permit for Construction Within The County Right-of-Way Limits*

Chapter 5543.16 of the Ohio Revised Code states in part: "The owner of land shall construct and keep in repair all approaches or driveways from the public roads, under the direction of the County Engineer". All driveways that connect to a county road in Carroll County require a permit from the Board of County Commissioners issued through the office of the County Engineer. A representative of the County Engineer's Office must approve the construction of all new driveways or the improvement to be made to existing driveways that connect to county roads. Properly located and constructed driveways can greatly improve the safety of your county highways. For further information, contact Mike Bryan at the Carroll County Engineer's Office by calling 330-627-4110 or 330-627-2345.

Applicant: \_\_\_\_\_

Contractor: \_\_\_\_\_

Address: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Phone: \_\_\_\_\_

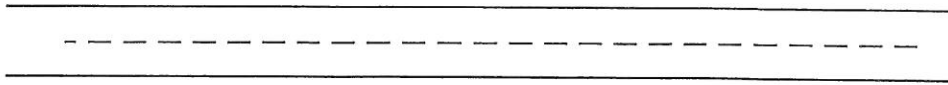
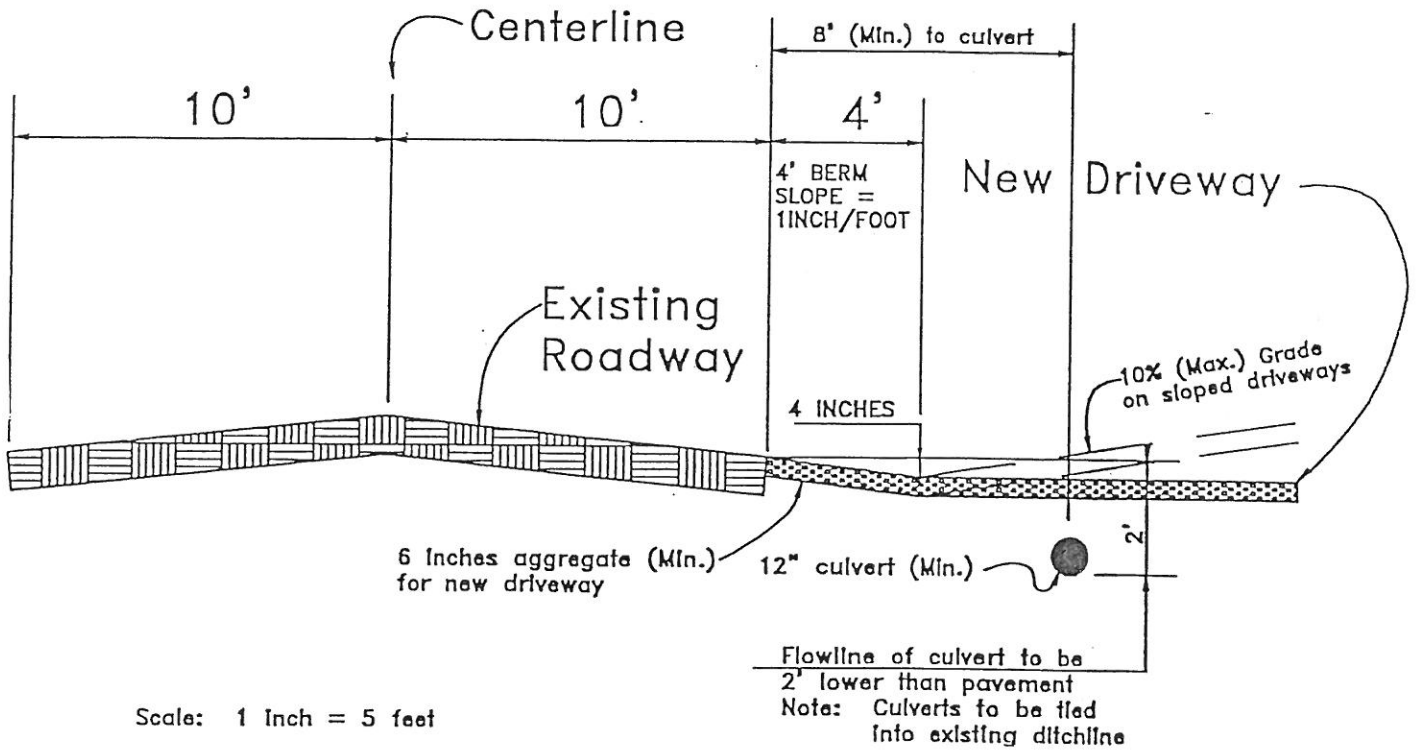
Email: \_\_\_\_\_

Location: Township: \_\_\_\_\_ Road Name: \_\_\_\_\_ House Number: \_\_\_\_\_

### *Driveway Standards*

1. The driveway location will be determined in cooperation with the County Engineer. The driveway location should permit a clear view of the road for 650 feet in each direction where the average speed on the road is 50mph and 325 feet in each direction where the average speed is 25 mph.
2. The County Engineer will determine if a drive culvert is required. If a drive culvert is required, the County Engineer will determine the type, size and length of the culvert. The minimum culvert size permitted is 12 inches in diameter and 20 feet in length. New driveway culverts shall be tied into the existing ditch line.
3. Driveways shall be constructed so that they will not permit water or stone to run onto the road pavement. Crowning of the driveway outside of the road berm area is suggested. *See the detailed sketch below.*
4. Traffic shall be maintained in accordance with the Ohio Department of Transportation Manual of Traffic Control for Construction and Maintenance Operations.
5. The Engineer's Office must be contacted 24 hours prior to starting the installation and again upon completion in order for a final inspection of the driveway. Failure to notify the Engineer's Office prior to and again upon completion will void this permit.
6. No machinery, vehicles or material are to be stored on the pavement at any time.
7. Do not place any dirt on the traveled portion of the pavement.
8. The existing roadside drainage is to remain undisturbed.
9. The Permittee assumes all responsibility for the cleaning and maintenance of the drainage installation authorized.
10. The site is to be cleaned and restored to its original or better condition when work is completed.
11. All excess and discarded material is to be removed from the county right-of-way.
12. Any expense incurred by the county due to the applicant's use of the right-of-way will be paid by the applicant.
13. Permit must be on job site at all times.
14. Permittee shall hold the Carroll County Engineer, his agents and employees harmless from any and all claims or damage, public or private, arising from or growing out of the placement, construction, or use of the excavation subject to the issuance of this permit.

Detailed Sketch



As the applicant of this permit, I have read and agree to comply with the Driveway Standards and Detailed Sketch of this permit.

\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Carroll County Engineer

\_\_\_\_\_  
Date

\_\_\_\_\_  
Carroll County Commissioner (president)

\_\_\_\_\_  
Date

Post excavation installation approved by the County Engineer: \_\_\_ Yes \_\_\_ No    Date: \_\_\_\_\_