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**CARROLL COUNTY**  
**Family & Children First Council**

P.O. Box 183  
301 Moody Ave. S.W.  
Carrollton, Ohio 44615

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[familyfirst@carrollcountyohio.us](mailto:familyfirst@carrollcountyohio.us)

DATE: March 2, 2017

**FOR IMMEDIATE RELEASE**

Contact: John McCall  
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(330) 627-3201 x 1561

**PUBLIC NOTICE**  
**Carroll County Family and Children First Council**  
**Housing Initiative Fund**

**Notice of Funds Available**

The Carroll County Family and Children's First Council and the Council's Outreach and Housing Mobilization Committee on behalf of the Carroll County Board of Commissioners, Council Administrative Agent are seeking Proposals (RFP) that respond to service needs/gaps around issues, problems, conditions, circumstances that relate to Housing in Carroll County.

Funds are available for up to \$25,000.00 to support proposals selected demonstrating potential success and impact on one or more of the County's housing related needs or problems. Funding is scheduled to begin April 1, 2017 through March 31, 2018.

According to Matt Campbell, Carroll County Board of Developmental Disabilities Superintendent and Chair of the Outreach and Housing Mobilization Committee, the RFP is hoping to attract Carroll County sources familiar with the housing needs and experienced with what sort of services will best address the more common circumstances. "Housing is not always a problem that is a highly noticeable concern for a lot of our citizens," Campbell remarked, however, "it is a problem that confronts our service providing resources and the community at large far more often than we may realize."

Parties interested in applying for the funds may obtain an application RFP directly from the Carroll County Family and Children First Council office located in the lower level of the Carroll County General Health District located 301 Moody Ave. in Carrollton or, request the RFP via E-mail, [familyfirst@carrollcountyohio.us](mailto:familyfirst@carrollcountyohio.us). Download a copy of the RFP from the Carroll County Job & Family Service website, [www.carrollcountyjfs.com](http://www.carrollcountyjfs.com) and the Carroll County website, [www.carrollcountyohio.us](http://www.carrollcountyohio.us)

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*Collaborating to Build a Better Community for Families and Children*



## **Carroll County Family and Children First Council**

**PO Box183**

**301 Moody Ave**

**Carrollton Ohio 44615**

**February 2017**

### **Request for Proposals / Information**

#### ***CCFCFC Housing Fund***

#### **PURPOSE INTRODUCTION**

The Carroll County Family and Children First Council (Council) and the Council's Outreach Housing Mobilization Committee on behalf of the Carroll County Board of Commissioners, Council Administrative Agent, are seeking Proposals that respond to service needs and/or gaps around issues, problems, conditions, circumstances, that relate to \*Housing in Carroll County.

\*Housing is used in broadest possible terms as it applies to this RFP. Temporary housing, special needs housing, homeless housing, etc. Council is asking for your proposals based on your experience and direct knowledge leading to the identification of service(s) or interventions to address the housing concern that you identify.

#### **FUNDS AVAILABLE/TIME FRAME**

- Proposal(s) may not exceed \$25,000.00
- The Grant amount will begin April 1, 2017 and end March 31, 2018.
- An initial allocation will be provided equaling 20% of the total award.

#### **GRANTEE REQUIREMENTS**

- Programs and services must support Carroll County and its residents
- Successful applicant(s), within 30 days of acceptance of an RFP Proposal, will be required to complete a continuation of their application that will include agreed upon achievement and progress benchmarks and pertinent task initiation completion dates. A formalized grant agreement and agreed upon data collection elements will also be included along with a detailed budget.

#### **1. RFP APPLICATION FORM**

Included herewith and made part of the RFP application

#### **2. NARRATIVE**

Provide a typed [12 pitch, not to exceed two (2) pages] describing your proposed Carroll County Housing initiative. Your proposal should include the following subject headings:

**What are the Factors related to housing affecting Carroll County that your project will address?**

**What is your approach and influence on the factors contributing to the housing issues?**

**Identify any (community) collaborations and/or partners with which you will engage.**

**What housing services (needs/service gaps) will you propose that will address the identified need gap?**



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**3. BUDGET NARRATIVE**

Identify the amount of funding requested (no more than one typed page) and describe how the requested amount will be used. Identify and describe projected administrative and personnel costs (if any) and funds anticipated for direct services.

**PROPOSAL REVIEW AND SELECTION**

All RFPs received on or before the required due date and containing the three (3) "Grantee Requirements" identified and described herein, will be reviewed and evaluated by members of the Council Outreach and Housing Mobilization Committee.

The Committee will review and consider the following (not intended as a complete list):

- The potential success and impact of improving one or more of Carroll County's housing needs and or related problems.
- Reasonable likelihood of the project to achieve identified outcomes/objectives.
- The likelihood of successful projects to continue beyond the grant time period.
- The program does not duplicate existing programs/resources.
- The program demonstrates innovative components and/or is recognized as successful best practice or evidence-based program.

**NOTE:** Results of the Committee's review of proposals will be provided to applicant bidders no later than seven calendar days following the Proposal due date. The decision of the Committee is final and will not provide for an appeal process.

**SUBMITTING YOUR PROPOSAL**

Your completed proposal may be e-mailed (preferred) [familyfirst@carrollcountyohio.us](mailto:familyfirst@carrollcountyohio.us) ,USPS regular mail, or delivered directly to the office of the Carroll County Family and Children First Council, and must arrive no later than March 22, 2017, 2:00 pm. If more than one (1) application is received, applications received after the identified time and date or incomplete applications will not be considered or reviewed.

**QUESTIONS**

Questions may be directed to the Council office, *E-Mail Only*.

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**APPLICATION FORM**

**Organization Information**

Applicant Organization (Legal Name):

D/B/A \_\_\_\_ Previous Name, if changed:

Address:

City, State, Zip:

County:

Phone:

Fax:

E-mail:

Executive Director:

Direct Phone:

Organization Budget:

Major Funding Sources:

List Major Fund Raising Projects for CY 2017:

**Type of Organization**

\_\_\_\_ Advocacy Group

\_\_\_\_ Faith Community

\_\_\_\_ Civic Group

\_\_\_\_ Governmental

\_\_\_\_ Education

\_\_\_\_ Social Services Provider

\_\_\_\_ Health Services Provider

\_\_\_\_ Other (describe):

**Tax Status**

\_\_\_\_ Tax Exempt 501(c)(3) Organization

\_\_\_\_ Governmental Tax Exempt (IRS sections 115 and 170)

\_\_\_\_ Other (please specify)

Tax Exempt ID Number (EIN):

**Proposal Information**

Project Title:

Project Officer:

Title:

Phone:

Fax:

E-mail:



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Primary Population to Be Served:

Geographic Area to be Served (*required*): Carroll County

Identify Ages Served

All Ages  Seniors (over 65)

Children/Youth under age 18  Not applicable

Adults

**Budget Information**

Amount Requested From Carroll County Family and Children First Council Housing Initiative Fund.

Amount up to \$25,000.00: \$

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